

Coláiste Chiaráin



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Bring Your Own Device (BYOD) Acceptable Usage Policy

Rationale

For students to be prepared for the possibility of distance learning, Coláiste Chiaráin will be allowing students to use a personal device in the classroom on certain school days.

Coláiste Chiaráin has the right to protect its network and technical resources. Thus, any network user who brings his/her own personal device into the school building is required to adhere to the School Internet AUP, the school Code of Behaviour and Anti-Bullying Policy. This Policy along with the three policies mentioned above must be signed by the student and parent / guardian.

Definition of mobile learning devices under this policy:

For the purpose of this program, a 'mobile learning device' refers to a student owned device such as a tablet, laptop, netbook, phone

Personal gaming devices are not allowed. The school reserves the right to decide on the type of device allowed.

BYOD Acceptable Use Policy (AUP) Summary:

1. Any student who wishes to use a personally owned mobile learning device within school must read and sign this AUP.
2. A parent /guardian of the student must also read, sign and submit the AUP to the Year Head who will put it in the student file
3. Students take responsibility for appropriate use of their personal device at all times. The school is not responsible in any way for personal devices.
4. Students/parents/guardians are responsible for their devices, including any breakages, costs of repair, or replacement.
5. The school reserves the right to inspect and/or confiscate student mobile devices during school hours if there is reason to believe that the student has violated school policies, has used such devices in connection with any inappropriate conduct, or in any way poses a danger to himself, herself or others.
6. Violations of any school policies or rules involving a student device may result in a student not being allowed continue using the device during school hours and/or

disciplinary action, for a period to be determined by the school in line with the Code of Behaviour.

7. During school hours students are allowed use their device for learning related activities in a classroom with the teacher's permission only. Use of the personal devices is not permitted between classes, during 11:00 break or during lunch while on school property. Students will only use devices in an area that is visible to and under the supervision of a staff member.
8. Students must comply with teachers' instructions regarding use of devices during school hours, and classes.
9. Mobile devices must be charged prior to bringing them to school in order to be usable during school hours. Charging devices in the school is not permitted.
10. Students may not use the devices to record, transmit or post photos or videos of other teachers or students. Nor can any images, audio and/or video recorded at school be transmitted or posted at any time without being reviewed by and with the permission of the administrator (principal) at the school.
11. Students are not permitted to call, text message, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day unless instructed to do so by the Teacher.
12. Student may only use the school wireless network and content filtered broadband. Use of other 'unfiltered' public wireless connections, such as mobile networks, is not allowed during school hours. Personal devices used in school are not permitted to connect to the Internet through 3G, 4G, or other content service providers. Devices used in school must access the Internet via the school's content filtered wireless network and without the use of VPN's or proxy servers.
13. The school reserves the right to change the Acceptable Use Policy (AUP) in line with overall school policy.
14. Each user is responsible for her/his own device and should use it responsibly and appropriately. Coláiste Chiaráin takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices.
15. Coláiste Chiaráin is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Please note that, unless specifically directed to do so, students are not required to bring in personal devices to school. All students will continue to be able to utilize the school technology equipment for educational purposes.

Consequences for Misuse/Disruption:

(One or more may apply)

- Access to the wireless network will be removed
- Device taken away for a period
- Device taken away and retained in the main office until the end of term
- Pupil not permitted to use personal devices on the school premises or during any off site school activities.

Misuse of Internet capable devices is regarded as a serious offence and will be dealt with under the Code of Behaviour

School's Liability Statement

Pupils bring their personal devices to use in Coláiste Chiaráin at their own risk. Pupils are expected to act responsibly with regards their own device, keeping it up to date and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices.

Coláiste Chiaráin is in no way responsible for:

- Personal devices that are broken while at school or during school- sponsored activities;
- Personal devices that are lost or stolen at school or during school- sponsored activities
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).

Agreement Form

As a student I understand and will abide by this Acceptable Use Policy (AUP). I understand that any violation of this AUP may result in not being able to use my mobile device in school, and could mean other disciplinary action.

Student Name: _____(in capitals)

Student signature: _____

Date: _____

As Parent/Guardian I understand that my child accepts the responsibilities outlined in the BYOD AUP. I have discussed the AUP with them and we both understand our own responsibilities.

Parent/Guardian Name: _____(in capitals)

Parent/Guardian signature: _____

Date: _____

(please return)